



**Notice of meeting of  
City Centre Access Ad Hoc Scrutiny Committee**

**To:** Councillors Gillies, Reid, Semlyen, Watson and Williams

**Date:** Monday, 14 November 2011

**Time:** 1.30 pm

**Venue:** The Guildhall

**A G E N D A**

- 1. Appointment of Chair**  
To appoint a Chair of the City Centre Access Ad Hoc Scrutiny Committee.
- 2. Declarations of Interest**  
At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.
- 3. Public Participation**  
At this point in the meeting, members of the public who have registered to speak regarding an item on the agenda or an issue within the committee's remit can do so. The deadline for registering is **Friday 11 November 2011 at 5.00pm**.
- 4. City Centre Access Review** (Pages 3 - 8)  
This report asks Members to scope and timetable the City Centre Access Ad Hoc Scrutiny Review.
- 5. Any Other Urgent Business**  
Any other business which the Chairs considers urgent under the Local Government Act 1972.

Democracy Officer:

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Email – [jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Written Representations
- Business of the meeting
- Any special arrangements
- Copies of reports

## About City of York Council Meetings

### Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than** 5.00 pm on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

### Access Arrangements

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an

interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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## **Holding the Cabinet to Account**

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

## **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

## **Who Gets Agenda and Reports for our Meetings?**

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.



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**City Centre Access Ad Hoc Scrutiny Committee****14<sup>th</sup> November 2011**

Report of the Assistant Director Governance &amp; ICT

**City Centre Access Ad Hoc Scrutiny Review****Summary**

1. This report asks Members to scope and timetable the City Centre Access Ad Hoc Scrutiny Review.

**Background**

2. In June 2011 Councillor Gillies submitted a scrutiny topic in relation to access and foot street enforcement in the city centre. This proposed topic was subsequently considered at a scrutiny work planning event held on 25<sup>th</sup> July 2011 where it was decided that the topic should go ahead; it was initially allocated to the Economic & City Development Overview & Scrutiny Committee, with the possibility that it could be held jointly with the Community Safety Overview & Scrutiny Committee.
3. However, further discussions with officers and Councillor Gillies led to the decision that the formation of an ad hoc scrutiny committee would be a better way forward, as the topic potentially cut across the remits of several of the standing scrutiny committees.
4. The topic was subsequently presented to Scrutiny Management Committee who agreed to form an Ad Hoc Committee to undertake the work.
5. The following focus for the review was presented to SMC:

*'How do we minimise the amount of vehicles in the city centre during footstreet hours to ensure the safety of pedestrians?*

1. *Are the current footstreet hours right? Are the right streets included?*

2. *Do changes need to be made to the (City Centre Area Action Plan/City Centre Access Study/Footstreets Policy) to ensure:*

- *Appropriate disabled access and parking provision*
- *The safety of pedestrians during footstreet hours*
- *City centre cycling storage facilities*

3. *How could City of York Council and the Police improve partnership working in order to fully enforce the 'footstreets policy' including understanding;*

- *'Who is responsible for what*
- *The current barriers to enforcing the policy'*

### **Consultation**

6. Consultation on whether to progress this topic to review was undertaken at the recent scrutiny work planning event. Recent conversations between the scrutiny officer and Councillor Gillies led to the above focus being suggested.
7. During the course of the review there will be further consultation with officers and partners as appropriate.

### **Options**

8. There are no specific options associated with the recommendations in this report. Members are asked to agree the focus of the review (as set out in paragraph 5 of this report) and to scope and timetable the Ad Hoc Committee's work on this review.

### **Analysis**

9. Members are asked to consider the information contained in this report and that within the original topic registration form attached at Annex A in order to scope and timetable the review. As part of this process it is suggested that the Committee considers the currently unanswered questions set out in Annex A.
10. The Assistant Director (Strategic Planning and Transport) and the Traffic Engineer at City of York Council will be in attendance at the meeting to assist the Committee to scope and timetable the review. In particular they will be able to provide information on the already ongoing Footstreets Review and the City Centre Movement & Accessibility Study including the timescales they are working to.

## **Corporate Strategy 2009/2012**

11. This scrutiny topic is linked to both the Inclusive City and Safer City themes of the Corporate Strategy 2009/2012.

### **Implications**

12. Financial – There are no known financial implications associated with the recommendations in this report, however implications may arise as the review progresses.
13. Human Resources – There are no Human Resources implications associated with the recommendations within this report however, implications may arise as the review progresses.
14. Legal – There are no known legal implications associated with the recommendations within this report however, implications may arise as the review progresses.
15. There are no other known implications associated with the recommendations within this report.

### **Risk Management**

16. There are no known risks associated with the recommendations within this report.

### **Recommendations**

17. Members are asked to:
  - i. Agree the focus as set out in Paragraph 5 of this report.
  - ii. Scope and timetable the review.

**Contact Details**

**Author:**

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Scrutiny Officer  
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**Chief Officer Responsible for the report:**

Andrew Docherty  
Assistant Director Governance & ICT  
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Report Approved ☒

Date 03.11.2011

**Specialist Implications Officer(s)** None

**Wards Affected:** Guildhall

All ☐

For further information please contact the author of the report

**Background Papers:**

None

**Annexes**

**Annex A** Topic Assessment Form (One Page Strategy)



## SCRUTINY TOPIC ASSESSMENT FORM FOR COUNCILLORS 'ONE PAGE STRATEGY'

### What is the broad topic area?

Access and Foot Street Enforcement in the City Centre.

### What is the specific topic area?

*i.e. what should be included & excluded from the topic? what are the driver behind the topic?*

The lack of enforcement of Access/Pedestrian Streets in the City Centre, together with identifying the powers of the Police and CYC and examining future enforcement methods.

The areas and times where vehicles are permitted and if there should be a review of appropriate parking areas for drivers holding a disabled badge, including access to those areas.

Examine cycle storing provisions and locations in the City Centre.

### Ambitions for the review:

*i.e. what is the review trying to achieve & why e.g. financial / efficiency savings and/or performance improvements? what will be different as a result of the review?*

To create a safer environment for pedestrians, particularly those who are disabled, using the City Centre streets.

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(For completion by the relevant Overview & Scrutiny Committee)

**Does it have a potential impact on one or more sections of the population?**

Yes ☐ No ☐

**Is it a corporate priority or concern to the council's partners?**

Yes ☐ No ☐

**Will the review add value? and lead to effective outcomes?**

Yes ☐ No ☐

**Will the review duplicate other work?**

Yes ☐ No ☐

**Is it timely, and do we have the resources?**

Yes ☐ No ☐

If the answer is 'Yes' to all of the above questions, then the Committee may decide to proceed with the review. To decide how best to carry out the review, the Committee will need to agree the following:

**1) Who and how shall we consult?**

*i.e. who do we need to consult and why? is there already any feedback from customers and/or other consultation groups that we need to take account of?*

**2) Do we need any experts/specialists? (internal/external)**

*i.e. is the review dependent on specific teams, departments or external bodies? What impact will the review have on the work of any of these?*

**3) What other help do we need? E.g. training/development/resources**

*i.e. does this review relate to any other ongoing projects or depend on them for anything?*

*what information do we need and who will provide it? what do we need to undertake this review e.g. specific resources, events, meetings etc?*

**4) How long should it take?**

*i.e. does the timings of completion of the review need to coincide with any other ongoing or planned work*